

GEMINIA INSURANCE COMPANY LIMITED

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**NOTIFICATION OF LOSS OR
DAMAGE FOR
MACHINERY BREAKDOWN
INSURANCE**

INSTRUCTIONS:

- Please read carefully and fill out the entire form.
- All questions must be answered in full, in BLOCK letters in the applicants own handwriting or dictation.

The issuing of this form is not to be taken as an admission of liability by the Insurer.

1. Claim No. _____ Name of the Insured _____

Address of the Insured _____

Name of chief engineer or the plant manager _____

Nearest railway station/ airport _____

2. When did the loss or damage occur?

Date: _____ Time _____

When was notice first given to the Insurer?

To whom: _____ By whom _____

3. Are there any witnesses? Yes No

If so, please give names, professions and addresses. _____

4. Which item was damaged? item no. in specification of policy schedule _____

Sum Insured _____

Name of manufacturer, type of machinery year of manufacture, serial number. (Please give full details as on manufacturer's plate)

Had the manufacturer's guarantee period for the damaged item expired? Yes No

5. Which parts were damaged? _____

6. How did the damage occur and What was its probable cause? _____
Please attach sketches, photos etc.

7. Do the fractures show any sign of faulty casting, faulty material or previous repair? Yes No

If so, give details _____

8. Are any alterations to improvements of design, construction or material being or affected whilst repairs are being made? Yes No

If so, give details. _____

9. How will the damaged items be repaired, by whom and where? _____

Please indicate estimated repair period _____

10. What are the estimated repair costs? _____

11. Is any third party or surrounding property damaged? Yes No

If so, give details _____

12. Remarks _____

Please enclose copy(ies) of repair estimate(s) which should show a breakdown into material costs, labour charges - including man-hours worked - and freight charges

The undersigned insured declares that he has answered the above questions conscientiously and truthfully.

Issued at _____ this _____ day of _____ 20 _____

Signature _____